



CARR RIDER DEVELOPMENT POLICY

PURPOSE

CARR supports the development of its members in all areas which benefit the members and the club.

The purpose of this policy is to outline how CARR provides funding support to members for development of their mountain bike and associated skills.

POLICY DESCRIPTION

CARR members can apply to the CARR committee for support to develop their mountain bike and associated skills.

Mountain bike skills are defined as improving riding ability. Examples of funding to improve mountain bike skills are competition at major races or attendance at skills courses.

Associated skills are defined as skills which will give the club a direct benefit over the three years following the skills development. Examples of associated skills are attendance at coaching courses, first aid courses, event organisation courses and commissaire training.

Funds will be paid up to the level agreed after the applicant has provided reasonable evidence to the committee of expenses incurred (i.e. receipts).

The committee will endeavour to consider each application at the first meeting following its receipt.

ELIGIBILITY

- The applicant must be a financial member of the club, for at least four months prior to the application being made.
- The applicant must demonstrate that the activity is a development activity.
- The applicant must make or have made a recent positive contribution in return for the development support. Examples of a positive contribution are; organising a race or social event on the event calendar, co-ordinating a series of social rides or substantial assistance with events or membership of the club committee.
- The committee will normally require that the successful applicant agree to make a positive contribution, such as organising an event, in return for funding.
- The applicant must endeavour to represent the club in a positive manner during the event. It is also highly encouraged for the applicant to wear club kit and may be asked to promote upcoming events in Alice Springs, particular national events organised by the club.



APPLICATION PROCESS

One application must be submitted per person for each development activity. Applications must be submitted on the attached application form or through the online [submission form via the website](#).

Funding support should not be an expectation; the meeting of performance standards, though essential, is not the only deciding factor in the approval process. The onus is on the member to justify the appropriateness and merit of their application, and any relevant supporting information should be included at the time of submission.

Applicants submit applications prior to the deadline of each round (end of April and August).

The applicant and club must follow the steps below:

1. Applicant to email or deliver completed application to the club account;
2. An email acknowledgement will be sent to applicant
3. Fully completed applications will be tabled at the next Committee Meeting following the deadline of each round.
4. Applicant will be advised via email of the outcome of their application as soon as practical including any conditions associated with the funding such as requirement to organise an event, present a talk to members or prepare a race report.

PAYMENT

- Payment of funds to the level agreed will be provided in the form of reimbursement upon proof of expenditure.
- Payment will not necessarily be made in advance unless specifically requested and approved by the Committee.
- Payment will only be made by electronic funds transfer.
- In the event that the applicant does not undertake the development activity for any reason the club will require any funding to be refunded to the club.

EVALUATION OF APPLICATIONS

The committee shall not allocate more than \$6000 to rider development in any one year (\$3000 per round).

Any committee member who has a conflict of interest shall not take part in the evaluation. A committee member who is a direct relative or partner of the applicant would be considered to have a conflict of interest, and must not partake in the decision-making relating to the specific. Any conflict of interest should be declared prior to the evaluation.

The primary criteria will be that the activity is a development activity which has a direct benefit for the rider or the club.



Members who have demonstrated a commitment to assisting with the organising or running of club events, the club or club activities will be given higher preference for development support.

Track record of the applicant in supporting and representing the club should be considered in the evaluation. Applicants who have not met their contribution obligations with previous funding occasions will be considered less favourably.

The requested amount does not have to be allocated. The committee should decide on the appropriate level of funding for each application, taking into account all factors.

Applications may be considered outside of Committee Meetings. Any application considered outside of a Committee Meeting must be ratified at the next meeting and duly recorded.

MAXIMUM LEVEL OF SUPPORT PROVIDED

The maximum level of support for any one activity is \$750. The total support that can be provided to a member in any one financial year is \$1500.

FACILITATION OF POLICY

To facilitate this policy CARR will undertake to:

- Ensure funds allocated to Rider Development each year are budgeted for appropriately;
- Monitor expenditure against this budget;
- Keep records of development support funds provided to members;
- Evaluate and review this policy and levels of support provided on an annual basis;
- Review this policy as needed from time to time.